

Grade 12 Student
Orientation
2024-25

SGCHS Administration

Mr. Robertson - Principal

Mr. Moody - Acting Principal

Ms. Porter - Acting Grade 12 Coordinator

Ms. Peterson - Grade 11 Coordinator

Ms. Owen - Grade 10 Coordinator

SGCHS Counsellors

Ms. Mennie - Grade 10 Counsellor

Ms. Nuijens - Grade 11 Counsellor

Mr. White - Grade 12 Acting Counsellor

Assembly Agenda

- What's New, and Not New, in Grade 12
- Seminar & Other Structures to help YOU Achieve Your Goals
- SGCHS Expectations, Procedures and Rules
- Information about myPass and Graduation

Grade 12 - Class of 2025

- Plan for your Future:
 - Grade 12 Goals (Academic, Athletics, Extracurricular)
 - High School Graduation (meet all requirements)
 - Post-secondary Goals (Early & Regular Admission, Application dates, Scholarships)
 - Career & Work Goals
- Plan to leave SGCHS with the academic, social and independent skills you need to be successful!

Grade 12 Graduation - Parent Information Night (students may attend too)

- Grade 12 Information Night - Parents Attend Too
 - **Wednesday, September 18 @ 7pm Horizon Stage**
 - HS Diploma Requirements
 - Grad List Requirements
 - Post Secondary Information
 - Scholarship & Bursary Information
 - myPass and Graduation Information

Diploma Exams

- Scheduled by Alberta Education NOT SGCHS
- Worth 30% of your Final Mark
- No Final Mark is issued for Diploma courses until students write their diploma exam
- Cannot be rescheduled by the school
 - NO BUS DAY...YOU STILL NEED TO GET TO SCHOOL!
- SGCHS writings:
 - January & June
 - Diploma exam schedule is posted in my office window

* If missed next available sitting is required which may be off site (April, August)

Diploma Exams - January Dates

Monday, Jan. 13	9 AM–12 PM	Français 30–1 Partie A* French Language Arts 30–1 Partie A*
Tuesday, Jan. 14	9 AM–12 PM	English Language Arts 30–1 Part A* English Language Arts 30–2 Part A*
Wednesday, Jan. 15	9 AM–12 PM 9 AM–11:30 AM	Social Studies 30–1 Part(ie) A* Social Studies 30–2 Part(ie) A*
Thursday, Jan. 16	9 AM–12 PM	Français 30–1 Partie B French Language Arts 30–1 Partie B
Friday, Jan. 17	9 AM–12 PM	Mathematics 30–1 Mathematics 30–2
Monday, Jan. 20	9 AM–12 PM	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Tuesday, Jan. 21	9 AM–11:30 AM	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Wednesday, Jan. 22	9 AM–12 PM	Biology 30
Thursday, Jan. 23	9 AM–12 PM	Chemistry 30
Friday, Jan. 24	9 AM–12 PM	Physics 30
Monday, Jan. 27	9 AM–12 PM	Science 30

Diploma Exams - June Dates

Wednesday, June 11	9 AM–12 PM	English Language Arts 30–1 Part A* English Language Arts 30–2 Part A*
Thursday, June 12	9 AM–12 PM 9 AM–11:30 AM	Social Studies 30–1 Part(ie) A* Social Studies 30–2 Part(ie) A*
Friday, June 13	9 AM–12 PM	Français 30–1 Partie A* French Language Arts 30–1 Partie A*
Monday, June 16	9 AM–12 PM	Français 30–1 Partie B French Language Arts 30–1 Partie B
Tuesday, June 17	9 AM–12 PM	Mathematics 30–1 Mathematics 30–2
Wednesday, June 18	9 AM–12 PM	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Thursday, June 19	9 AM–11:30 AM	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Friday, June 20	9 AM–12 PM	Biology 30
Monday, June 23	9 AM–12 PM	Chemistry 30
Tuesday, June 24	9 AM–12 PM	Physics 30
Wednesday, June 25	9 AM–12 PM	Science 30

Comp Card

- 444 current Grade 12 students
- You get your comp card when you take your pictures
- This is your ID; have it with you at all times at school
- You get one “backup” copy from the Library. After that, it will cost \$5 to replace.
- You need it for your final exams and to take out books from the library, including textbooks.

Current Odds & Ends:

- Seminar - Your timetable reflects Seminar with Mr Moody. This is for attendance purposes.
- Lockers - If you want a locker, you must request one via the QR Codes posted in the first floor hallways. Watch PowerSchool to see when your lock / locker has been assigned.
- Passwords - there are some accounts that do not seem to be working. Please inquire at Student Services if this is happening to you.

Bell Schedules - Semester Start (no seminar)

Time	Minutes	Block
<i>Warning Bell: 8:25am</i>		
8:30-9:57am	87	Block 1
9:57-10:03am	6	Break
10:03-11:29am	86	Block 2
<i>Lunch: 11:29am-12:04pm</i> <i>Warning Bell: 12:04pm</i>		
12:09am-1:36pm	87	Block 3
1:36-1:42pm	6	Break
1:42-3:07pm	86	Block 4

Bell Schedules - Seminar

Time	Minutes	Block
<i>Warning Bell: 8:25am</i>		
8:30-9:47am	77	Block 1
9:47-9:53am	6	Break
9:53-11:09am	76	Block 2
<i>Lunch: 11:09-11:44am</i>		
<i>Warning Bell: 11:44am</i>		
11:49am-1:05pm	76	Block 3
1:05-1:11pm	6	Break
1:11-2:27pm	76	Block 4
2:27-3:07pm	40	Seminar

Bell Schedules - Students Union Day

Time	Minutes	Block
<i>Warning Bell: 8:25am</i>		
8:30-9:47am	77	Block 1
9:47-9:53am	6	Break
9:53-11:09am	76	Block 2
<i>Lunch: 11:09am-12:24pm</i> <i>Warning Bell: 12:24pm</i>		
12:29am-1:45pm	76	Block 3
1:45-1:51pm	6	Break
1:51-3:07pm	76	Block 4

Bell Schedules - TCT Days

Time	Minutes	Block
<i>Warning Bell: 8:25am</i>		
8:30-10am	90	TCT
10-10:06am	6	Warning Bell
10:06-11:09am	63	Block 1
9:57-10:03am	6	Break
11:15am-12:17pm	62	Block 2
<i>Lunch: 12:17-12:52pm</i> <i>Warning Bell: 12:52pm</i>		
12:57-1:59pm	62	Block 3
1:59-2:05pm	6	Break
2:05-3:07pm	62	Block 4

TCT - Teacher Collaboration Time

- Time set aside for teachers to collaborate in order to enhance teacher instruction and student learning
- 8 TCT Days - one per month with the exception of January and June
- **September 25 is the first TCT Day**
- Classes start at 10:06 a.m.
- You are not required to be present prior to 9:55 a.m.
- If you are on property, you will be directed to a supervised common area until 10 a.m.
- No Seminar on these days; Block 4 ends at 3:07 p.m.

Student Parking and Lunch

- **Grade 12s CAN continue to park in the lot ... Hooray!**
- As long as you:
 - Register your vehicle(s) via the form on the website
 - Park between the lines
 - Park in Student, NOT Staff, Parking
 - Eat lunch elsewhere, NOT the Parking Lot (the Parking Lot is NOT a Hangout area)
 - Report any Grade 10s who park in the lot to the main office or an administrator

Problematic Parking or Driving:

- **First Incident** - Removal of parking privileges for a temporary period.
- **Second Incident** - Removal of parking privileges for a longer period. Unregistered vehicle drivers are an automatic Second Incident.
- **Third Incident** - 3 Strikes and you're out! Removal of parking privileges for the remainder of the year. A written infraction will be issued and student will be directed to park off campus.

Seminar: A Brief History

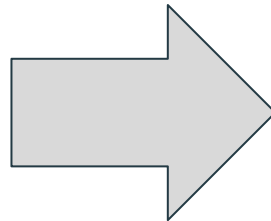
We recognize that all students:

- learn at different speeds
- have a variety of academic strengths and challenges
- learn best when they regularly and consistently practice skills and work to build understanding
- optimize learning when they own their learning



Seminar: A Brief History

4 Blocks
of 82
minutes



4 Blocks of 76
minutes, plus a
40 minute
Seminar Block ...
EVERY DAY

Daily Seminar: Structure - Where should I go?



A Classroom: The best place for you to be during Seminar

Daily Seminar: Structure - Where should I go?

Lab, Gym or Fitness Room:

The other best places
for you to be during
Seminar



Daily Seminar: Structure - Where should I go?



Union Cafe:
A Learning
Oriented Work
Area!

Daily Seminar: Structure - Where should I go?

Library:

A Learning-Oriented Work Area!

There are also programs available:

- Chess club
- Book/reading club
- Craft club
- DND



Daily Seminar: Structure - Where should I go?



Student Lounge:
A Learning
Oriented Work
Area!

Daily Seminar: Structure - Where should I go?



Cafeteria: A Learning-Oriented Work Area ... but more Flexible!

Daily Seminar: Structure - What should I do?

1. Short 30-minute chunks! Your brain learns better that way
2. Build a study routine! Learning is easier when you train your brain by building a study routine
3. Use active tools - flash cards, diagrams, mind-maps, visuals, notes and coloring or highlighting
4. Access online resources
5. Teach to a friend
6. Practice! Practice! Practice!
7. Remove distractions

Daily Seminar: What it ISN'T?

Daily Seminar is NOT:

1. A CHOICE, IF your teacher has directed you to attend their classroom
2. A CHOICE, IF you have outstanding assignments, quizzes and exams OR you are failing a course
3. An opportunity to roam the halls!

DLR - Directed Learning Room

- A school-wide intervention to support student success
- Tuesdays, Wednesdays & Thursdays from 3:15 - 5 p.m.
- Location: Library
- Students are assigned if they are:
 - Missing assignments or need to catch up
 - Making up or rewriting exams
- Assigned students **must** ATTEND
- Miss once - phone call home
- Miss twice - student is assigned an in-school suspension to complete the work

Grade 12- An Opportunity to Continue to Explore Post-Secondary, Career and Work Opportunities

1. Post-Secondary Visits
 - a. Tri-Leisure Post-Secondary Event -
Thursday, September 26
 - b. Visits to university/college campuses - Open House events
 - c. Post-secondary reps meet 1 to 1
2. Applications to university / college programs open on
October 1
3. Book an appointment with Mr. White in Student Services to discuss or plan accordingly

Grade 12- An Opportunity to Explore Post-Secondary, Career and Work Opportunities

4. Registered Apprenticeship Program (RAP)

- a. Are you interested in a career in the Trades?
- b. Do you currently have an employer willing to take you on as an apprentice?
- c. Meet with Ms. Porter to discuss your context, plan your Grade 12 academic schedule and to facilitate a meeting with our RAP Coordinator
- d. See Mrs. Wiebe in Student Services to book a meeting with Ms. Porter

Grade 12 - An Opportunity to Explore Post-Secondary, Career and Work Opportunities

5. Work Experience

- a. Are you behind in credits and need to make up lost ground?
- b. Are you currently employed on a part-time basis?
- c. Earn credits through your employment
- d. Complete the HCS 3000 module (if you haven't already)
- e. Stop into Student Services, talk with Mrs. Wiebe, pick up a WEX form and follow her directions

School Expectations of Students

It is vital that all students, parents, staff, and community members understand that our school has a culture that is different than the culture in your own homes, businesses, in the media, and on the street. Living up to the expectations of our school culture will promote the experience of a safe and caring school environment where all students can learn.

Expectation #1: Active Learning

Definition: To participate in learning by engaging in classroom activities, assignments and exams.

Expectation: Students take responsibility for their education by actively learning the curricula of their course load to the best of their ability.

Why?: By actively engaging in their learning, students are making the most of their education. Students are encouraged to access teacher support through class and seminar time. Students who fall behind, choose not to complete assignments, and/or plagiarize/cheat on assignments or tests are not engaging actively in their learning. High School is the perfect opportunity for students to discover their best way to learn; we encourage our students to make the most of their three years with us.

Expectation # 2: Appropriate Dress

Definition: Wearing clothing that is respectful of the learning environment.

Expectation: Students and staff will wear clothing that is non-revealing and does not have inappropriate slogans and/or references.

Why?: By dressing modestly (yet still stylishly), we are creating a positive learning environment. Undergarments should remain covered by clothing. Slogans must be appropriate and support a safe and caring school environment. References must be clearly positive in nature.

Expectation #3: Cell Phones/Smart Watches/Other Personal Electronic Devices

Definition: Any device capable of making a phone call, text messaging or accessing the internet.

Expectation: Personal mobile devices, including cell phones, may not be used, be visible or audible during class time. This includes use in the bathrooms and hallways during class time.

Why?: The classroom is a place for learning. Phone calls, text messaging and social media must be done outside of class time. Emergent issues can be called into the office. There is also a concern regarding cell phone cameras, therefore it becomes a privacy issue. Such items must remain out of examinations. Students sign a Tech Use Agreement with the School Division and they are expected to uphold this. **Please Note: students who use any technology, personal or school-owned, inappropriately will be banned from use at school and, depending on the offence, may be referred to the RCMP.**

Expectation #4: Attendance

Definition: Lates: coming after the usual, proper or expected time. Attendance: being in the classroom and actively learning.

Expectation: Students are expected to arrive in class before the bell rings and attend class on a daily basis.

Why?: We are trying to reinforce the learning environment for students by seeing students getting to class and being on time. Late students disrupt the learning environment. It is very difficult for students to be successful if they do not attend class or are consistently late.

School Attendance is critical to the academic success and overall well-being of you, our students!

6 or more absences in any one course, in an 80-day semester-based system, is a serious attendance issue. Students should expect:

- Teacher Intervention - a conversation and phone call home
- Grade Coordinator Intervention - a conversation, phone call or meeting to discuss alternate programming and plan accordingly
- Conversations that focus on resolving barriers to consistent attendance and successful completion of courses and earning of high school credits

SGCHS

ATTENDANCE STAGES OF SUPPORT

STAGE 1

Teachers identify attendance concerns that may begin to impact student success.
Communication occurs with staff, student, family, and Grade Coordinator / Counsellor.
Interventions may include student Seminar and DLR.
Grade Coordinator issues "Attendance Letter 1" at 6- absences

STAGE 2

Grade Coordinator requests meeting with family.
Discussion of alternative educational programming and development of support plan.
Grade Coordinator issues "Attendance Letter 2" at 11- absences.

STAGE 3

Significant gaps in learning - ability to earn credit in question.
Grade Coordinator consults with Family on alternative programming with
Connections for Learning or Academic Achievement Center.
Grade Coordinator issues "Attendance Letter 3" at 16- absences

CONNECTIONS FOR LEARNING

Student is removed from the course.
Low attendance rates inhibit student learning -
success is best facilitated through distance
learning program.

ACADEMIC ACHIEVEMENT CENTRE

Student is removed from the course.
Students possess strong independent reading and
writing skills and will be successful recovering credits
through AAC.

Expectation #5: Loitering

Definition: Spending time idly; lingering without purpose.

Expectation: Students are to be in class, not loitering in the hallways, bathrooms, cafeteria, lounge, parking lot, Aspen Glen Park or the back alley.

Why? Students who loiter in hallways disturb the learning environment in the classrooms. Students who loiter in bathrooms disturb the environment for those who seek to use the restroom for its intended purpose.

Expectation # 6: Respectful Communication

Definition: Appropriate communication between staff members, between students, between students and staff, and between students, staff and parents. Appropriate communication is the practice of non-heated conversations, positive body language, appropriate volume, tone and choice of language, as well as active listening. It treats those involved with dignity, honours their rights and recognizes the responsibilities they have to others without regard to race, religious beliefs, colour, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family or sexual orientation. This also includes all electronic communications such as Facebook, Instagram, Snapchat, TikTok, etc.

Expectation: Respectful communication is to be used at all times.

Why?: In showing respect, we build strong relationships within our school. We are educating our students not only to be technically prepared for life, but also to be good citizens. We wish to help our students develop so they will interact appropriately in future places of learning and in the work environment. By using respectful communication, we demonstrate our partnership in creating a positive learning environment.

Expectation # 7: Respectful Treatment of and Interactions with Others

Respectful Definition: Using dignity, respect, inclusion and fairness in the treatment of and the interactions with students, staff, and others.

Expectation: Students will respect the rights of others and will work toward creating an inclusive culture through their treatment of and interactions with others. They will refrain from, report and not tolerate bullying, degrading or exclusive behaviour directed toward others in the school, regardless of whether or not it occurs within the school building, during the school day or by electronic means such as Facebook, Instagram, Snapchat, TikTok, etc.. Students will treat others with dignity, honour their rights and recognize the responsibilities they have to others without regard to race, religious beliefs, colour, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family or sexual orientation.

Why? By treating and interacting with others respectfully, we create an inclusive school where everyone knows they have worth and value. This contributes to a learning environment that is well-ordered, peaceful, safe, non-threatening and conducive to learning.

Expectation # 8: Self-Advocacy and Self-Efficacy

Definition: Self-advocacy is the ability to speak-up for oneself and the things one believes are important—being able to ask for what is needed and/or wanted, and being able to share one’s thoughts and feelings. *Self-efficacy* refers to one's belief in one’s capacity to be successful in one’s endeavours.

Expectation: Students will grow in their self-advocacy and self-efficacy over their time in high school.

Why?: The transition from adolescent to adult means learning to see oneself as able to achieve success because one has the ability to advocate for what is needed to be so. High School is the perfect opportunity for students to flex their independence. In high school, students have the opportunity to grow in their decision-making and confidence. By moving from dependency to independency with the support of their Grade Coordinator, Grade Level Counselor, teachers and parents, students set themselves up for success with a high school diploma which serves them as they enter into the world of post-secondary education and/or work.

Substance Use

- No smoking on PSD property
- Vaporizers are banned from Parkland School Division property as per Board policy. Being on-property includes being in a vehicle in the parking lot.
- Marijuana is still an illegal substance for people under the age of 18.
- The City of Spruce Grove also has a bylaw banning marijuana in public areas.
- You cannot be at school if you are under the influence of recreational substances. You will be suspended, and it is very difficult to recover from a multiple-day suspension in high school.

Personal Safety

- Everyone should feel safe in school.
- **Fighting will result in a suspension.**
- Spectating at a fight or promoting a fight through coercion, recording or the distribution of fight footage **will also result in suspension.**
- If you have a safety concern, be proactive and access support from Ms. Porter, Mr. White or another adult in the building.

Stay Connected - Announcements

- Please check the monitors in the hallways every day for daily announcements about clubs, cafeteria specials, meetings, etc.
- Read the announcements in the morning
- Go to the SGCHS Google Site and share this with your family

SGCHS Google Site - Follow for Grad and Grade 12 Information



SGCHS PANTHERS

[Home](#)

[Announcements](#)

[Grade 10 Page](#)

[Grade 11 Page](#)

[Grade 12 Page](#)

[Counsellor's Corner](#)

[More](#) ▾



SGCHS

B.E.S.T.

BUILDING EXCELLENCE &
Success Together

Students' Union

Tues. Sept. 10

- Are you interested in helping plan school events, develop new skills and make new friends? Come be a part of Students' Union. The first meeting will be Tuesday, Sept. 10 in Portable South. See Ms.

[PowerSchool](#)

[SGCHS Website](#)

[HS Course Progression](#)



REGULAR TIMETABLE

BLOCK 1



Get Connected - Fall Musical Theatre



JOIN SGCHS THEATRE ARTS
as a performer or backstage technician

MOANA AUDITIONS

**GENERAL INFORMATION MEETING for ALL interested performers and
backstage crew **FRIDAY, SEPT 6** @ Seminar Drama Room**

AUDITIONS: Tuesday, Sept 10 and Wednesday, Sept 11

BACKSTAGE CREW MEETING Thursday, Sept 12 @ Seminar Drama Room

FOR MORE INFORMATION
SEE MS GILCHRIST AND DRAMA BULLETIN BOARD

Get Connected - Sports Teams & Extra Curricular Activities

Volleyball

Basketball

Swim Team

Badminton

Soccer

Wrestling

Unified Games

Rugby

Football

Cross Country

Track & Field

Golf



Get Connected - Join Students' Union

Are you interested in helping plan school events, develop new skills and make new friends? Come be a part of the Students' Union. The first meeting will be **Tuesday, September 10 in Portable South (Room 161)**. See Ms. McKechnie for more information!



You need a myPass account for grade 12!

myPass is an Alberta Education self-service website for students to:

- ✓ Order high school transcripts in English and French
- ✓ View diploma exam marks
- ✓ Register to write or rewrite diploma exams with online payment
- ✓ View and print Detailed Academic Reports (DAR)
- ✓ View progress towards a credential (diploma or certificate)
- ✓ Order additional copies of an awarded credential in English or French
- ✓ Receive notifications for important messages

PARENTS: you may use myPass to support the student and to notify the Minister of a home education program not supervised by a school authority

[Sign in with Education Account >>](#)

[How do I sign up?](#)

Contact

For myPass access and support, contact AE Helpdesk, Hours: 8:15 am to 4:30 pm (Monday to Friday, closed statutory holidays)
Phone: 780-427-5318, Option 1
Toll free: 310-0000 before the phone number (in Alberta)

For Transcript, credential, and marks issues, Email:
studentrecords@gov.ab.ca
Transcript inquiries Phone: 780-427-5732

myPass - Get it Today

USE A PERSONAL EMAIL ADDRESS!!!!



GRAD 2024 -- Save these Dates!

- **Saturday, June 7 2025**
- Edmonton Expo Centre
- Commencement Ceremony
- Grad/Commencement Committee Meetings:
 - Get involved! Have a part in making it the Graduation you've always dreamed of.
 - **First Meeting - Tuesday, September 24** during Seminar IN ROOM 231- MCLAUGHLIN'S ROOM.
 - Grad showcases visual, musical, technical and speaking talents!

How to GET and STAY on the Grad List

- The Grad List will be posted in the window of the General Office.
- It will be updated throughout the year.
- You need to be in a **“position to graduate”**. This means you need to be passing courses required to graduate.
- First grad list will be posted in early October. **Final grad list will be posted in May.**
- It is your responsibility to check the Grad List and communicate with your parents / guardians.
- If you have questions, ask Ms. Porter or Mr. White.



Have a Great Year!!!