



Spruce Grove Composite High School Cell Phone & Personal Mobile Device Policy

At Spruce Grove Composite High School, we believe in harnessing the power of technology for learning while minimizing distractions. Our Bring Your Own Device (BYOD) policy encourages students to use devices conducive to educational tasks. Below are the guidelines for cell phone usage and technological device management:

Cell Phone Usage:

- Personal Mobile Devices, including cell phones, may not be used, be visible, or audible during class time. ***This includes use in bathrooms and hallways during class time.***
- During Seminar, personal mobile devices are prohibited while in an instructional space unless directed by a staff member.
- Students may use their devices during breaks/lunch.
- Teachers will specify when devices are permitted for specific educational tasks.
- Students who use their cell phones for medical purposes will be allowed to have their phone, but they may only be used for the intended medical purpose, as per their IEP.
- Any Internet/network accessible, wearable technology shall be considered to be a personal mobile device, and therefore shall be prohibited during teacher instruction (i.e., smart watches, smart headphones, or similar smart devices). Ensuring a smart watch is in "Theatre Mode" or "Do Not Disturb" during class time would be appropriate - students are permitted to wear their watch in regular classes.
- Students in possession of a personal mobile device shall ensure that device(s) are powered off, and stored out of view.

Parental Expectations:

Parents shall support SGCHS school staff, in demonstrating an understanding to students, that the purpose of the school and division cell phone and technology policies is to promote student well-being and minimize distractions with respect to learning; notably:

- Parents shall establish alternate communication plans, including the use of the school office phone (780-962-0800) when emergencies arise.
- Parents shall encourage their child to adhere to the school's personal mobile device procedures.

Support Plan for Non-Compliance:

- Students who do not comply with the above expectations, Administrative Procedure 670, and/or the Ministerial Order (*M.O. 014/2024 - Standards for the Use of Personal Mobile Devices and Social Media in Schools*) will work with teachers, administrators, and parents to develop an alternative plan, which may include disciplinary action.
- **PSD AP 360 – Student Discipline**, sets the foundations for disciplinary matters related to this procedure. Of note, consequences for students who "*display an attitude of willful, blatant or repeated refusal to comply with school rules or the reasonable direction of any school staff member*" may include: loss of privilege, suspension from class and, suspension from school.

Additional information on Personal Mobile Devices can be found by consulting the updated (2024) PSD **Administrative Procedure 670** and the [Alberta Ministerial Order #014/2024](#) as well as the [PSD Acceptable Use of Technology Agreement](#)