



## Grade 11 and 12 Students and Parents of SGCHS 2019 – 2020 School Year

The staff of Spruce Grove Composite High School would like to welcome you to our school for the coming term. The following information is intended to help you get your year at SGCHS off to a smooth start.

### **Wednesday, September 4 (am only) - Grade 11 Students**

Students are directed to the small gym to have their school picture, receive their locker and other information.

#### **GRADE 11 ALPHABETICAL ORDER ACCORDING TO LAST NAME:**

8:30 am.      A - F  
9:30 am.      G - M  
10:30 am.     N - Z

When this process is complete, students are free to leave the school. **The first full day of classes is Thursday, September 5. REMINDER: Any textbooks from 2018-2019 MUST be returned to the Library BEFORE classes begin.**

### **Wednesday, September 4 (pm only) - Grade 12 Students**

Students are directed to the small gym to have their school picture, receive their locker and other information.

#### **GRADE 12 ALPHABETICAL ORDER ACCORDING TO LAST NAME:**

12:00 noon    A - F  
1:00 pm.      G - M  
2:00 pm.      N - Z

When this process is complete, students are free to leave the school. **The first full day of classes is Thursday, September 5. REMINDER: Any textbooks from 2018-2019 MUST be returned to the Library BEFORE classes begin.**

If you feel you require a timetable change, please go to our school website at [sgchs.psd70.ab.ca](http://sgchs.psd70.ab.ca) and click on the **Timetable Change Request**. Requests for timetable changes will begin at 9:00 am. on Wednesday, August 21, 2019, and are reviewed in the order that they are received. **Please note our school office will open on Wednesday, August 21, 2019 at 8:00 am.**

**STUDENT FEES:** Invoices for student fees will be mailed home in mid-September and all fees are due on **September 30, 2019**. Payment can be made online through the PowerSchool Parent Portal or at the school office from 8:15 am – 3:30 pm. All students will be invoiced for the following fees:

Student Fee - \$11.00

Course Fees (*Most optional courses have a fee and are listed in detail online through the PowerSchool Parent Portal and on our school website*).

**YEARBOOKS:** Students are encouraged to pre-order yearbooks, available at a cost of **\$52.50**.

**LOCKERS:** Lockers, complete with a school combination padlock, will be assigned to all students on the first day provided a Locker License Agreement was completed at registration time and signed by the student and parent/guardian. There is no charge for lockers, unless a lock is damaged or lost (\$6.00).

**GRAD FEE:** All Grade 12 students are required to pay the graduation fee. This will appear on their student fees. Our graduation will take place on **Friday, June 12, 2020** at the Edmonton Expo Centre.

**SCHOOL COUNCIL:** First meeting is on **Tuesday, September 17, 2019 at 7:00 pm.** in the Library Union Café. All parents are encouraged to become involved in the School Council. **Education is a partnership - let's make it work to benefit our students!**

**BUS INFORMATION:** For detailed information, please visit Transportations website <https://www.psd70.ab.ca/Transportation.php>

**PARKING PRIVILEGES AT SGCHS:** Parking will be on a first come, first served basis for grade 11 and 12 students only. **NOTE: Student parking is NOT permitted at the United Church on Grove Drive, in staff parking or in visitor parking on the south side of the school. Application forms for Student Parking will be available on the first day of school.**

**ALL pertinent information is posted on our school website at:  
sgchs.psd70.ab.ca  
Please refer to our website regularly to stay in touch with current events.**

**DLR (Directed Learning Room):** When students choose not to make the most of their class and Seminar time, they fall behind. Teachers and Grade Coordinators may choose to nominate individuals for DLR in order to catch up. DLR is hosted Mondays through Thursdays from 3:00 until 5:00 pm and is supervised by an Administrator. It is our belief that students can be responsible for their learning by making the most of Seminar and PLT; however, when they fail to do so, we hold them accountable with DLR. We don't want learning to fall through the cracks.

**PLT (Personalized Learning Time):** Seven days throughout the school year, students will have access to approximately two hours of self-directed time. Similar to seminar, students will have access to their teachers for extra support or be able to work with their peers or collaborative projects. **As with seminar, attendance is expected.**

**SEMINAR:** Seminar time occurs Monday - Friday from 2:25 – 3:07 pm. Students are to be using this time wisely as it is **expected** that students are in attendance until 3:07 pm.

**TCT (Teacher Collaborative Time):** Nine times throughout the year, **classes start at 9:54 am.** This provides staff the opportunity to meet with each other to improve their practice. **For bussed students, there are areas for them to work in until classes begin at 10:00 am.**

**ABSENCES:** To report an absence go to [SGCHSAbsence@psd70.ab.ca](mailto:SGCHSAbsence@psd70.ab.ca) or call 780-962-0800 and press 1.

I hope this information is of help to you. Please feel welcome to contact us on August 21, 2019 at 780-962-0800 ext. 0 if you require further information or assistance.

Sincerely,



Cheryl Otto  
Principal

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